

AGENDA

Meeting: Malmesbury Area Board
Place: Brinkworth Village Hall, B4042, Brinkworthm SN15 5AF
Date: Tuesday 8 January 2019
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Craig Player Democratic Services Officer, direct line 01225 713191 or email craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Toby Sturgis, Brinkworth (Vice-Chairman)
Cllr Gavin Grant, Malmesbury
Cllr John Thomson, Sherston (Chairman)
Cllr Chuck Berry, Minety

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	<p>Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
2	<p>Apologies for Absence</p>	
3	<p>Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 20th November 2018.</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Chairman's Announcements</p> <p>The Chairman will provide information about:</p> <p style="padding-left: 40px;">a) Districts and Polling Places</p>	7.10 pm
6	<p>Blue Light Updates</p> <p>To receive updates from the following partners:</p> <p style="padding-left: 40px;">a. Wiltshire Police b. Wiltshire Fire and Rescue c. Office of the Police and Crime Commissioner - Precept consultation</p>	7.15 pm
7	<p>Cyber Crime Workshop</p> <p>To receive a presentation from the South West Police Regional Cyber Crime Unit and Wiltshire Police.</p>	7.20 pm
8	<p>Local Youth Network Update and Applications for Youth Funding (<i>Pages 7 - 8</i>)</p> <p>To receive an update on the Local Youth Network (LYN) and for the Area Board to consider two Youth Grant(s):</p> <p style="padding-left: 40px;">1. Wiltshire Outdoor Learning Team - £750 2. CMAS - £500</p>	8.20 pm
9	<p>National Armed Forces Day (<i>Pages 9 - 12</i>)</p> <p>To receive a presentation from Ollie Phipps, Community Engagement Manager, about the National Armed Forces Day and weekend 2019 and how Wiltshire's local communities can get involved.</p>	8.30 pm

10	<p>Area Board Funding (<i>Pages 13 - 16</i>)</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:</p> <ol style="list-style-type: none"> 1. Woodbridge Church Group - £5000 2. Ashton Keynes Village Hall - £2500 3. Sherston Shooters – £5000 	8.40 pm
11	<p>Partner Updates (<i>Pages 17 - 22</i>)</p> <p>To receive updates from the following partners:</p> <ol style="list-style-type: none"> a. Town and Parish Councils b. Health & Wellbeing Champion c. Riverside Centre d. Malmesbury and the Villages Community Area Partnership (MVCAP) e. Healthwatch Wiltshire f. Wiltshire Clinical Commissioning Group (CCG) 	8.50 pm
12	<p>Community Area Transport Group (<i>Pages 23 - 40</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 4th December 2018 Malmesbury Community Area Transport Group (CATG) meeting outlined in the report.</p>	9.05 pm
13	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
14	<p>Evaluation and Close</p> <p>The next meeting of the Malmesbury Area Board will be held on Wednesday, 5th March 2019, 7.00 pm at Ashton Keynes Village Hall.</p>	9.10 pm

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Crudwell Village Hall, Tetbury Lane, Crudwell, SN16 9HB
Date: 20 November 2018
Start Time: 7.00pm
Finish Time: 9.00pm

Please direct any enquiries on these minutes to:

Craig Player Democratic Services Officer, Tel: 01225 713191 or (e-mail) craig.player@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Toby Sturgis (Vice-Chairman), Cllr Gavin Grant, Cllr John Thomson (Chairman) and Cllr Chuck Berry

Wiltshire Council Officers

Ollie Phipps (Community Engagement Manager), Craig Player (Democratic Services Officer), Richard Williams (Local Youth Facilitator), Adrian Grant (Project Officer) and Kieran Elliot (Senior Democratic Services Officer)

Town and Parish Councillors

Ashton Keynes Parish Council – Dave Wingrove
Brinkworth Parish Council – Susan Walklate
Dauntsey Parish Council – Ellen Blacker
Hankerton Parish Council – Pam Walkinshaw
Oaksey Parish Council – Helen Hall
Sherston Parish Council – John Matthews
St Paul Malmesbury Without Parish Council – Roger Budgen

Partners

Police – Sergeant Don Pocock

Total in attendance: 30



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
121	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Malmesbury Area Board and introduced Councillors and Officers present.</p>
122	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
123	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 18th September 2018 were approved and signed as a correct record.</p>
124	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
125	<p><u>Chairman's Announcements</u></p> <p>The Chairman announced that Item 10 had been removed from the meeting's agenda.</p> <p>The Chairman then drew attention to the written and verbal updates highlighted in the agenda pack:</p> <ul style="list-style-type: none"> • Local Government Boundary Commission • Looking to the Future • Winter Preparedness • Balloon and Lantern Releases
126	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Richard Williams, Local Youth Facilitator, introduced the two Youth Funding applications as detailed in the report.</p> <p>Richard also gave an update on the Area Board grant awarded to the Last Baguette in September 2018.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Brinkworth Gaming Group - £200 for their fortnightly gaming group. 2. To award Malmesbury Abbey - £700 for the Abbey Skate Event 2019.

127	<p><u>Blue Light Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <p>a) Wiltshire Police – the written report and the following points were noted:</p> <ul style="list-style-type: none"> • That it had been a difficult year in regards to a high demand with comparatively low resourcing – for example Swindon has a population of 200,000 and often less than 10 people covering the night shift. • That there had been a spike in thefts from vans belonging to tradespeople and in hare coursing. • That it is best practice to take your car keys (and other valuable belongings) upstairs with you at night to prevent the possibility of theft. • The Salisbury effort and the help that Wiltshire Council and Wiltshire’s services had received from national government. • The collaborative effort between all services in helping with the Salisbury effort.
128	<p><u>Wiltshire Online - Broadband Upgrade</u></p> <p>The Area Board received a presentation from Adrian Grant, representing the Wiltshire Online Programme, and Tom Whitehead, of Gigaclear PLC, about full fibre broadband delivery in the north of the county.</p> <p>Matters highlighted in the course of this presentation and discussion included: the Wiltshire Online Programme; the history and vision of Gigaclear; Gigaclear’s vision for North Wiltshire; the timescale of the project; Gigaclear’s delivery approach and how it aims to deliver its services; how the areas being developed were identified and how Gigaclear was working closely with contractors to develop consistent working practices.</p>
129	<p><u>Walking Routes Path Clearance Group</u></p> <p>The Area Board received a presentation from representatives of the Walking Routes Path Clearance Group on its work to improve walking routes in and around Malmesbury.</p> <p>Matters highlighted in the course of the presentation and discussion included: the potential in North Wiltshire for getting people out on walks; Malmesbury Area Pathfinders and its work on a number of paths including White Walls Way and the Bridges Trial; the desire to establish another trial from Malmesbury to Sherston; the success of the Wednesday Working Group; the success of the North West Wiltshire Group of Ramblers Charity; accessibility issues for the disabled and the lack of cooperation between farmers, volunteers and walkers.</p> <p>The Chairman then drew attention to the agenda supplement in which Cllr Berry requested additional funding for the Walking Routes Maintenance Group.</p>

	<p>Resolved</p> <p>1. To award Walking Routes Maintenance Group - £500 for a repairs fund.</p>
130	<p><u>Dorothy House Update</u></p> <p>The Area Board received an update from Daphne Marchington, a Friends in Grief facilitator and bereavement counsellor at Dorothy House Hospice Care, about the Friends in Grief service.</p> <p>Matters highlighted in the course of the presentation and discussion included: the history of Dorothy House and its work to date; Daphne's role as a Friends in Grief facilitator and bereavement counsellor; the areas in which Dorothy House works and in particular its work in the north of the county; the Friends in Grief service; the success of the Bath Abbey Concert and how local people can get involved in fundraising activities.</p>
131	<p><u>Malmesbury Youth Football Club Grant Update</u></p> <p>The Area Board received a presentation from Helen Wallace, on behalf of Malmesbury Youth Football Club, on the £2,500 awarded to them by the Area Board in May 2018.</p> <p>Matters highlighted in the course of the presentation and discussion included: the state of the car park before they had received the grant; how they came to a solution in regards to the car park; the tournament that is now able to go ahead with no issues in September and the community work that has been done as part of the grant and Malmesbury Youth Football Club's Bags for Help Campaign.</p>
132	<p><u>Area Board Funding</u></p> <p>Ollie Phipps, Community Engagement Manager, drew the Area Board's attention to the National Armed Forces Day in Salisbury next year and the opportunity for local businesses or partners to take part in the day.</p> <p>Consideration was given to 1 application made to the Community Area Grant Scheme as follows:</p> <p>Resolved</p> <p>1. To award Malmesbury Bowls Club - £2500 for an artificial bowls green.</p>
133	<p><u>Partner Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p>

	<p>a) Healthwatch Wiltshire – the written report was received and noted.</p> <p>b) NHS Wiltshire Clinical Commissioning Group – the written report was received and noted.</p> <p>c) Malmesbury and the Villages Community Area Partnership (MVCAP) – the following points were noted:</p> <ul style="list-style-type: none"> • That work is underway to develop websites for the local minibuss charities and to bring all transport options together. • That the Plastics Festival had been working with Malmesbury Against Plastics to provide general support and advice. <p>d) Riverside Centre – the following points were noted:</p> <ul style="list-style-type: none"> • That everyone was welcome to the Homemade Christmas Fair and the Dorothy House Raffle. <p>e) Health & Wellbeing Champion – the following points were noted:</p> <ul style="list-style-type: none"> • That there was a Dementia Guide available from Ellen Blacker or Ollie Phipps that provided advice on how to live with dementia. • That planning had begun for the Dementia Awareness Week in May 2019. • MVCAP is working with local people that may not be able to pay their fuel bills to provide grants and support and that you can donate or apply by contacting Ellen. • Congratulations to Ollie and Kim Power for their performance at the Cotswolds Awards • Congratulations to Kim for her shortlisting in the Neighbour of the Year Award.
134	<p><u>Community Area Transport Group</u></p> <p>The Chairman drew the Area Board’s attention to the next Community Area Transport Group meeting which would be held on 4th December 2018 6pm at Riverside Community Centre.</p>
135	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
136	<p><u>Evaluation and Close</u></p> <p>The next Area Board meeting will be held at 7.00pm on 8th January at Brinkworth Village Hall, with refreshments available from 6.30pm.</p>

Report to Malmesbury Area Board
Date of meeting 8.1.19
Title of report Youth Grant Funding Report

Purpose of the Report:

To note the financial position of the Youth Funding allocation, and note the update on the Local Youth Network Management group work.

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management recommendation	Group
Wiltshire Outdoor Learning Team	£750	£750	
CMAS	£500	£500	

1. Financial Implications

- 1.1 For 2018/19 Malmesbury Area Board Youth Funding allocation is £13342
- 1.2 The Malmesbury Area Board Youth Funding balance for 2017/18 is £1250
- 1.3 If all the awards are made in full by Malmesbury Area Board the funding balance will be £NIL
- 1.4 All decisions must fall within the Youth Funding allocated to Malmesbury Area Board.

2. LYN Update report

- 2.1 The Last Baguette application has successfully delivered its October half term theatre project, with some key messages emerging from young people;
 - They thought there should be more moderators online to keep people safe.
 - Don't spend too much time on your phone, use your phone to help you - adults as well as young people
 - Make sure you spend time with your friends and family
- 2.2 An area February half term day event offer is being developed to be delivered around the Malmesbury Abbey vicinity, possible to include a team archery- tag activity, climbing wall, and activities at Riverside centre.

3. Legal Implications

There are no specific legal implications related to this report.

4. Human Resources Implications

There are no specific human resources implications related to this report.

5. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

6. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements

7. Procurement of PAYP for consideration

There are two procurements for consideration.

	Provider	Project Proposal	Requested
	Wiltshire Outdoor Learning Team	Outdoor activities Area event	£750
Project description Outdoor activities event at Malmesbury Abbey open to all young people in the area offering archery, team 'battle zone', and tree climbing.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £750.00			

	Provider	Project Proposal	Requested
	CMAS	Extended support for LGBTQ session	£500.00
Project description To contribute to the continuation of the LGBTQ project sessions.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £500.00			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk

Community participation in National Armed Forces Day 2019 events

Aim:

The project's aim is to enable communities from around Wiltshire to engage with and participate in the activities around the National Armed Forces Day event in Salisbury in June 2019 and requesting funding from Malmesbury Area Board.

Executive Summary:

The Community Engagement Manager, along with the Library Heritage and Arts Team, will work to deliver three projects that will require community involvement and provide a lasting legacy following the events.

- Social media photograph campaign as part of the event launch
- Community art tapestry project to be displayed at the event in June
- Human poppy world record attempt at the event in June

Funding will be requested from area boards to support each of the three projects as outlined below in this report.

Benefits:

This project directly addresses both Wiltshire Council's and the Malmesbury Community Area's local priorities including:

- Combatting loneliness and isolation
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills
- Creating a lasting legacy for National Armed Forces Day 2019

Proposal:

- ***Social media photograph campaign as part of the launch of the National Armed Forces Day 2019***

Community members will be encouraged to take pictures that show what the armed forces mean to them within Wiltshire, and to post them on social media sites such as Twitter, Instagram and Facebook using the hashtags #SalisburyNAFD and #Malmesburycommunity

Each community engagement manager will capture 5-10 images in their community area including a NAFD official flag.

As well as promoting the event, the images will be used to create a collage for display at the events in June. The collage design will be something that represents the armed forces and the communities support for them.

- **Community art tapestry project to be displayed at National Armed Forces Day 2019**

Wiltshire Council will commission an artistic lead to work with community groups in each of the 18 community areas, identified by Community Engagement Managers, to create a tapestry, which will be combined together to form one larger piece to be displayed at the event in June. This will create a lasting legacy for the event which can be displayed around the county at Libraries, Campuses and Hub and future events.

- **Human poppy world record attempt**

Community members will be encouraged to come to Salisbury on the Sunday of the weekend of events to participate in a “human poppy”. This will be created by providing participants with a coloured poncho and arranging them into the shape of a poppy (see image below).

The aim of this will be to break the World Record for the largest ever human poppy which is currently 2,567 people. We aim to get between 3,500 and 4,000 people to take part. This could involve providing transport from around the county by putting on coaches from each community area to ensure the event is inclusive and anyone can take part.

In order to officially break the world record there is a significant amount of impartial monitoring required by Guinness. There will be costs involved in this and other parts of the attempt which are outlined below.



Funding:

Funding is requested from Malmesbury Area Board for aspects of the project as outlined in the table below.

Item	Amount
1/18 th of the cost of commissioning artistic lead for the community art project and tapestry	£200.00
1/18 th of the cost of 4,000 ponchos of various colours	£300.00

Cost of 1 x 70 seater coach from Malmesbury community area on Sunday 30 June 2019	£415.00
1/18 th of the cost of equipment, resources and security to support participants of human poppy	£500
Total	£1415.00

Broad Time scales:

The project will run from now until the weekend of Events around National Armed Forces Day on Saturday 29 June 2019. Below are broad timescales to complete the project

Task Name	Start Date	End Date
Agree funding from Community Area Boards	November 2018	February 2019
Social media photograph campaign		
Community photos taken and posted on SM	February 2019	March 2019
Collage created	April 2019	May 2019
Community Art project		
Commission artistic lead to work with Community Areas to create tapestry	December 2018	February 2019
Artistic lead work with communities to create tapestry	February 2018	May 2019
Human Poppy		
Promotion of event by CEMs/Communications team at Wiltshire Council	November 2018	June 2019
Logistics confirmed and booked – transport, ponchos, security arrangements etc	November 2018	May 2019

Recommendation:

That Malmesbury Area Board

- I. Notes the report and supports the Community Participation in National Armed Forces Day 2019 events project as outlined above
- II. Supports the proposal and awards £1415.00 towards the costs of the local element of the project.

Report to Malmesbury Area Board
Date of meeting 08/01/2019
Title of report Community Area Grant funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Woodbridge Church Group	£5000.00
Ashton Keynes Village Hall	£2500.00
Sherston Shooters	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 3117 (hyper link)	Woodbridge Church Group	Gt Somerford Church Community Space	£5000.00
<p>Project description Installation of an accessible toilet and basic refreshment facilities in Great Somerford Church. The church currently has no such facilities and this limits the way in which the building can be used. Installing these will enable us to offer essential human comfort and will extend the type and duration of events that we can host. This is part of a larger scheme to increase the flexibility of the building by removing some of the fixed furniture to create a multi-purpose space and refurbishing the heating electrics and lighting making it suitable for use by community groups.</p> <p>Input from Community Engagement Manager: Great Somerford does not have a village hall so the conversion, renovations to the church will enable the space to be used for community events and activities outside of the religious services. This will then become a hub for community gatherings and a centre for village life. As a rural location, these spaces are vital for community cohesion. Malmesbury Area Board will award 25% of the total up to £2.500</p> <p>Proposal That the Area Board determines the application from Woodbridge Church Group for £2500.00</p>			

Application ID	Applicant	Project Proposal	Requested
ID 3123 (hyper link)	Ashton Keynes Village Hall	Hall Floor Repairs	£2500.00
<p>Project description: Replacing the floor in the Main Hall of Ashton Keynes Village Hall. At least two joists beneath the main hall floor have failed and we have been informed that the floor will be unsafe to use after summer 2019. Therefore, the whole floor needs to be lifted the affected joists replaced and new flooring installed.</p> <p>Input from Community Engagement Manager: Village Halls are the heart of the village, and are vital to ensuring there is space for the community to come together in these rural locations. Renovating these venues ensure their longevity for future generations.</p> <p>Proposal That the Area Board determines the application from Ashton Keynes Village Hall £2500.00</p>			

Application ID	Applicant	Project Proposal	Requested
ID 3129 (hyper link)	Sherston Shooters	Sherston Pre-School	£5000.00
<p>Project description: We are seeking funding to build a purpose built Pre-school building in Sherston. Currently there is no pre-school provision in the village after the closure of Noahs Ark Nursery in 2018. The Pre-school will be within very close proximity to the Sherston Primary School enabling an easy transition to the school it will also provide wrap around care for Primary school children before and after school with is not currently provided by the school. The parish council has allocated 140000 to the Preschool and it is not able to provide the remaining of the funds.</p> <p>Input from Community Engagement Manager: Since the closure of the pre-school in Sherston this has left a gap for more pre-school provision which is desperately needed. Furthermore, other groups have now engaged in the new build for a pre-school so it will be a new and modern facility for the whole community to use.</p>			
<p>Proposal That the Area Board determines the application from Sherston Shooter for £2500.00</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Ollie Phipps Title: Community Engagement Manager
Tel: 01249 709404 Email: ollie.phipps@wiltshire.gov.uk

Area Board Update December 2018

Have your say on Healthwatch Wiltshire

We're asking for your feedback on how we can improve our work in 2019.

We've launched a short online survey for Wiltshire residents which will help us to focus our work in the new year.

The survey, which takes just a few minutes to complete, is available here:

<https://www.surveymonkey.co.uk/r/wiltsresidentssurvey>

Wiltshire healthcare providers and commissioners are also invited to give their feedback in a separate survey, which can be accessed here:

<https://www.surveymonkey.co.uk/r/wiltsprovidersurvey>

Stacey Plumb, Healthwatch Wiltshire Manager, said: "This survey will help give us a flavour of what we do well and what we can improve on, as well as giving us ideas of where we can go to listen to more people about their experiences.

"All feedback is important, as it will help us gain a better understanding of the impact we're making."



If you have any questions about the surveys, please contact Stacey at stacey.plumb@healthwatchwiltshire.co.uk, or Emma Leatherbarrow, Director of Partnerships for Help and Care, at emma.leatherbarrow@helpandcare.org.uk

Both surveys close on Friday 21 December.

November 2018

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

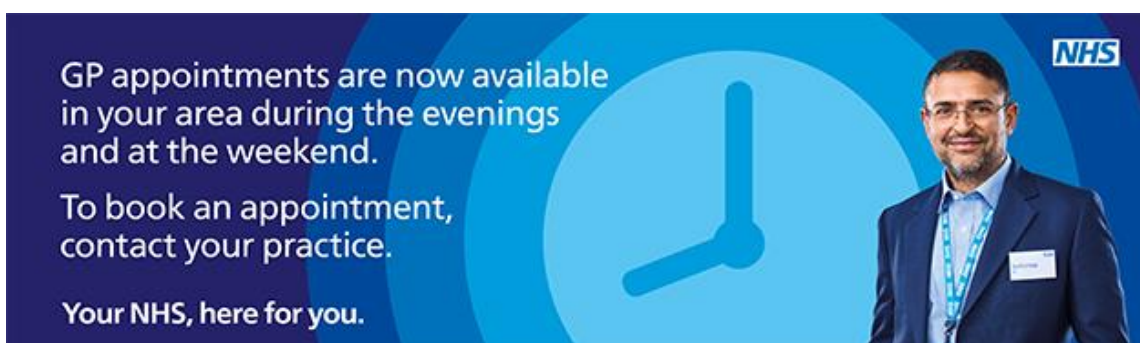
Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Extended GP access

In December we will be promoting the extended GP opening hours for routine appointments. People can book appointments in the evenings and at weekends to see a GP, practice nurse or other health professional at a surgery in their area.

You won't always be able to see your registered GP and may need to go to a different practice in your area to take up the after-hours and weekend appointments.



GP appointments are now available in your area during the evenings and at the weekend.

To book an appointment, contact your practice.

Your NHS, here for you.



Transforming maternity services together

Consultation on a proposal to transform maternity services across Bath and North East Somerset (BANES), Swindon and Wiltshire was launched on 12 November 2018.

Over the last 18 months, the organisations that commission and buy maternity services in the area have worked with over 2000 women and families, staff and partner organisations to look at ways we can improve the service. We have used the information gathered to put together a proposal that aims to make efficient use of our resources and has the right staff in the right place to deliver the kind of care women want.

We will be attending all the Area Board meetings in Wiltshire during the consultation period, which runs until 24 February 2019, to provide you with more information and answer questions on the proposal.

We are also organising public meetings and engagement opportunities across the county for people to talk to the clinicians and professionals about the proposed changes.

The consultation document, link to the online survey and further information on engagement opportunities is available on the Transforming Maternity Services Together website www.transformingmaternity.org.uk.



BaNES, Swindon and Wiltshire Sustainability and Transformation Partnership

Click on the banner to read the November update from the STP or go to www.bswstp.nhs.uk/news.



Governing Body meeting

Our latest Governing Body meeting was held on 27 November 2018. You can read the papers on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive

Campaigns

Stay Well This Winter – get your flu jab now

The national Help Us Help You campaign continued in November, encouraging people to stay well this winter.

Getting a flu vaccination is the single best way to protect yourself and others against the flu – it's not too late to see your GP practice or pharmacist for your flu jab.

A graphic with a white background and a blue border. It contains the text "HELP US" in large, bold, blue capital letters on the top line, and "HELP YOU" in large, bold, blue capital letters on the bottom line.

A graphic with a white background and a blue border. It contains the text "STAY WELL THIS WINTER" in large, bold, blue capital letters.

Helping each other to stay well this winter

We promoted Self Care Week in November in partnership with Wiltshire Council. This year, the theme was 'Choose Self Care for Life' and we were encouraging people to prepare now for the winter ahead, particularly supporting those who are elderly or vulnerable to stay as well as possible.

Our campaign featured our easy-to-use eight-step guide, to help people know what simple steps they can take to help keep themselves well over the winter months.



To find out more about the campaigns we are supporting visit www.wiltshireccg.nhs.uk/campaigns

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NHS Wiltshire CCG



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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 4th December 2018 6pm Riverside Community Centre, Malmesbury				
1.	Attendees and apologies				
	Present:	Cllrs John Thomson, Toby Sturgis, Gavin Grant Elizabeth Threlfall, Roger Budgen, Charles Cook, Phil Cutcher. Martin Rose, Ellen Blacker			
	Apologies:	Spencer Drinkwater, Matt Perrott, Cllr Chuck Berry			
2.	Notes of last meeting				
		The minutes of the previous CATG meeting held on 11 th September 2018 were agreed at the Area Board meeting of 18 th September 2018 These can be viewed via the link below. <u>Malmesbury Area Board 18th September 2018 minutes</u>			
3.	Financial Position				
		Budget 2017-18 <ul style="list-style-type: none"> • £13,360.00 - CATG allocation 2018-19 • £11,525.07 - Underspend from 2017-18 (Inc. committed schemes) 			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<ul style="list-style-type: none"> £13,832.95 - Agreed 3rd party Contributions Total Budget 2018-19 £38,718.02 <ul style="list-style-type: none"> £34,413.54 - Current Agreed commitments (incl. carry forward from 2017-18) <p>Current Balance £4286.54 (See Appendix 1)</p>			
4.	Top 5 Priority Schemes (Priority 1) Issues shown in GREY are <u>live</u> priority 1 schemes where work has been agreed / orders have been issued but awaiting implementation.				
a)	<p>Issue <u>4391 / 4660</u></p> <p>Proposal to CATG for traffic management measures in Oaksey. Letter, dated May 2016 from Richard Moody, Chair Oaksey Parish Council.</p>	<p>Priority 1.</p> <p>07/06/17 Further meeting took place with representatives from Oaksey PC On 17th May 2017 to agreed priorities for design work. Outline design for 3 elements of proposals prepared and issued to PC on 01/06/17. These are as follows:</p> <ol style="list-style-type: none"> Village Sign Decluttering Est. cost £8,122.40 20mph zone – Est. cost £6106.16. Improvement works adj to Post Office. Est. cost £20,420.99. <p>Group required to agree priorities with Oaksey PC, incl. contribution. Item 3. Is a possible substantive bid or could combine all three elements into single bid. Substantive bid applications June / July.</p>	<p>4/11/18. Works programmed for spring 19</p>	1.	MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>12/06/17 MR presented revised scheme elements and provided provisional estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000.</p> <p>Option of shared use space outside PO to be further investigated and costed. Oaksey PC have confirmed they have made a financial provision for contribution future highway works. Amount of contribution re. substantive bid TBC</p> <p>12/09/17. Confirmed as substantive bid for 2017-18. Deadline for submission 29/09/17. PC contribution agreed at £10, 000.</p> <p>5/12/17 Substantive bid successful. Total agreed funding of £43,700.00. Implementation 2018/19.</p> <p>MR update 27/03/18 Traffic Orders to be advertised in Summer 18. Works to commence on 20 zone, decluttering and raised junction summer 18. Implementation late 2018 / early 2019</p> <p>12/06/18 Traffic Orders to be advertised in Summer 18. Implementation late 2018 / early 2019</p> <p>11/09/18. 20mph zone and raised junction to be formally advertised 30/08/18 to 24/09/18</p> <p>Update 26/11/18. Objections to 20mph zone dealt with via Cabinet member report. Orders issued for decluttering works including electrics (£15423) and 20 zone (£7318). Raised table £30k +. Predicted overspend of £10k+</p>			
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p><u>Issue 4466</u> Date Submitted 04/02/16 Milbourne / Milbourne Lane</p>	<p>Pedestrians presently are required to walk in the highway in the vicinity of the blind right-angled bend in Milbourne Lane Milbourne.</p> <p>07/02/17 - Priority 2 scheme - Plan and cost estimate issued to St. Paul Malmesbury without PC on 06/02/17. PC to discuss and possibly reduce overall scope of scheme.</p> <p>07/06/17 Priority 2 issue. Amendment to design to be undertaken during June 17.</p> <p>12/06/17 - Request by RB to move issue to priority 1 once amended design and costing are agreed. MR to issue amended design to RB ASAP</p> <p>12/09/17 - St Paul Malmesbury without PC wish to see further changes to extent of footway. Design and cost amendments to next meeting.</p> <p>5/12/17 - Amended design remains outstanding. Work in progress, report to next meeting.</p> <p>MR update 27/03/18 Meeting with PC representatives has taken place. Ancient stone footway within verge requires further investigatory work.</p> <p>Estimated works cost - £12,749. Agreed P1 subject to PC financing 50% of cost. Ancient footpath will require further investigation via trial pits and decision taken on how best to preserve stones.</p>	<p>Update 04/12/18 Works programmed to commence Jan 19</p> <p>MR to check with Adrian Grant and Sarah Costino to ensure Gigaclear work does not disrupt new footway.</p>	1.	MR
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>12/06/18 works cost £12,749.00. Malmesbury St Paul without have agreed 50% contribution. Trial pits completed. Construction Jan 19</p> <p>11/09/18 Trial pits completed Stone from old path fragmented and in poor condition. Construction programmed for Jan 19.</p>			
c)	Issue 5532 Pinkney	<p>Request for reduction in speed limit on B4040 Pinkney from 40mph to 30mph https://www.google.co.uk/maps</p> <p>12/09/17 Metro count requested and should be in place within next 2-3 weeks. Road assessment of the road would be completed by Atkins which costs £2.5k. B4040 last assessed 2009/10 with recommendation of 40mph to remain. No further development, so probably no change in recommendation. Following the recent accident the Police report: speed was one of the accident factors. Replacement signs have been ordered and will be installed asap. SC: junction is just on stopping distance limit at 40 mph. Sight lines need to be considered and move the entry to the limited area needs to be moved. Top dressing has not improved condition of the carriageway. JT: skid test needed? Re-surfacing removed the orange pad gateway which has exacerbated the speeding issue. Check if it will be replaced. Speed data to be reported back following the metro count. Check sight lines from side roads based on metro count results.</p> <p>Other signage discussed. MR to review. Cost in region of £2-3k.</p> <p>5/12/17 Metro count. 85% ile 42.7mph Mean = 37.5mph Site visit undertaken. Findings to be reported to CATG. Path to be cleared, new crossroad sign to be added</p>	<p>Update 04/12/18 Sherston PC are happy to proceed with scheme. An 'accompanied horses' sign had disappeared and requested to be replaced at the same time.</p> <p>MR to talk to maintenance re the current possible skid risk on the road after recent surface dressing work.</p>	1.	MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>closer to the junction and replace the existing sign to improve reflectivity. Plan and costing to next meeting</p> <p>MR update 19/03/18 Awaiting signing plan and costing to be prepared. Move to Priority 1.</p> <p>12/06/18 Signing plan and costing to be prepared. Anticipated cost £2,800. PC contribution of 30% (£840) to be requested.</p> <p>11/09/18 Plan of proposal issued to Sherston PC on 23/07/18.</p> <p>26/11/18 Matter to be discussed by Sherston PC at November meeting o response to date. MR to Speak to Cllr Thomson.</p>			
d)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09/15</p> <p>Speeding Along Gloucester Road Malmesbury Submitted 04/06/16</p>	<p>Requested change of priority and removal of carriageway restrictions at the commencement of the 20mph zone. MR to do site visit – review at June CATG</p> <p><u>11/10/16 Issue remains</u> Priority 2 scheme. Meeting required with Malmesbury TC representative to agree terminal points due to number of streets involved. Awaiting allocation to Priority 1. Before further work can take place.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place.</p> <p>Site visit between respective parties required to discuss requirements and limit extents.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place. Site visit between</p>	<p>04/12/18 Substantive bid unsuccessful. Topo survey required at Triangle to enable design work</p> <p>Walk around the area to be undertaken to confirm options.</p> <p>Cost in the region of £1200 for Topo, 50% contribution to be sought from TC</p>	1.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>respective parties required to discuss requirements and limit extents. Also relates to</p> <p>07/06/17 Issue remains at Priority 2. Agreement required on extent of 20mph zone and issue relating to strategic status of Bristol Street to be discussed.</p> <p>12/09/17. Priority 2 issue remains on hold. GG: Parklands also has an issue with HGVs which causes concern. Local community urged to report offending vehicles.</p> <p>This issue forms part of one major area wide issue. Matter to be considered as part of a package of wider measures for possible substantive bid in 2018/19.</p> <p>5/12/17 Priority 2 On hold. Issues to be brought together in single scheme to extend 20mph zone</p> <p>MR update 27/03/18. On hold. Possible substantive bid for 18/19</p> <p>12/06/18. Possible substantive bid for 2018/19. Residents have requested an extension to the 20mph zone to cover Gloucester Road / Bristol Road. Cllr Grant, RB and MR site visit to discuss and define area. Move to Priority 1</p> <p>11/09/18 Substantive bid submitted. If successful provision for £3,000 from 2019/20 budget required.</p>			
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	<p>Issue 5438 Brinkworth. Submitted 16/06/17</p>	<p>Request for new footways along the B4042 from Causeway end at west of village to Box Bush at eastern end.</p> <p>Google image https://www.google.co.uk/maps/</p> <p>12/09/17 ET: local funds to be sought. MR: site meeting with ET to discuss and look at feasibility.</p> <p>5/12/17 Meeting has taken place and areas of interest identified. Topo survey costs to be established. Possibly a future substantive bid application.</p> <p>27/03/18. The quotation for a topo survey at site 1 is £1950+VAT. The quotation for a topo survey at site 2 is £3350+VAT. On hold pending possible 2018/19 substantive bid.</p> <p>12/06/18. Possible 2018/19 substantive bid. Topo survey needed to establish cost and prepare for substantive bid. Parish Council to be asked to cover 50% of the cost. Agreement with PC to split into 2 phases. If topo costs agreed, move to Priority 1</p> <p>11/09/18. Topo cost of £3350 agreed and order placed. Substantive bid submitted for Phase 2. If successful provision for £3,000 from 2019/20 budget required.</p>	<p>04/12/18 Substantive bid unsuccessful. Topo received. Design work required in 2019/20.</p> <p>Project to proceed in stages with another substantive bid next summer. PC to contribute £5k per stage</p>	1.	
Priority 2 / Other Priority issues					
a)	<p><u>Issue 4317 / Issue 4786 (not logged)</u></p>	<p>Metro count Requested. To be left on list – further review next meeting.</p>	<p>04/12/18. Issue on-hold pending future development.</p>	2	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	<p>Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry</p> <p>Submitted 02/11/15</p>	<p>Metro count results: 85th percentile = 51.0mph, Mean speed =44.9mph</p> <p>14/06/16 Results show that the criteria is not met at this stage for CSW. Planned development in 40mph zone will cause concerns, but area does not meet criteria for reduction to 30 mph limit. Carriageway Roundels could be implemented to support 40 limit £2k provisionally allocated subject to MTC approval of 30% contribution.</p> <p>Police enforcement is also required – AB issue. Priority 2</p> <p>11/10/16 Proposed '40mph roundels (cost £2k) provisionally allocated subject to confirmation of MTC contribution. Issue currently on hold pending further discussion of speed limit changes with RB (MTC). Awaiting allocation to Priority 1.</p> <p>07/02/17 - Estimated cost of speed limit changes and 40 roundels £5000. Issue currently on hold. Extent of proposed extension to 30mph speed limit to be agreed.</p> <p>07/06/17 Awaiting allocation to Priority 1. Before further work is carried out. Cabinet Member approval required before further assessment of 30mph can be undertaken due to 'A' class status of road.</p> <p>12/06/17 Item to remain as priority 2 pending outcome of likely planning application and possible Section 106 monies.</p> <p>12/09/17. Priority 2 issue remains on hold pending outcome of proposed development on A429. Also refer to issue 4786 below.</p>			
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Further development may fund this change.</p> <p>19/03/18. On hold pending future development 11/09/18. Issue on-hold pending future development</p>			
b)	<p>Issue 4948 Park Road, Malmesbury. Submitted 18/10/16</p>	<p>Request for formal pedestrian crossing on Park Road between Willow View Close and Gloucester Road</p> <p>https://www.google.co.uk/maps/place/Willow+View+Cl</p> <p>07/02/17 Lollypop lady has retired and no replacement in place as school unable to recruit. Consider OCM advert. No natural site for a pedestrian crossing and likely to lack required numbers at this time. This could change pending outcome of Backbridge Farm planning application. CATG does not support request at this time.</p> <p>12/06/17- Issue on hold. No action at present time. Issue may progress further if Backbridge Farm development goes ahead.</p> <p>12/09/17_Issue on hold</p> <p>5/12/17 Issue remains on hold pending future development. 11/09/18. Issue on-hold pending future development</p>	<p>04/12/18. Issue on-hold pending future development</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Issue 5134 / 5408 Sandpits Lane / Green Lane - Sherston</p> <p>Issue 5288 Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17</p>	<p>Green Lane Sherston. Dangerous junction with Sandpits Lane speeding on lane assumed by residents to be school traffic. Parking at school end of Lane.</p> <p>Speeding traffic both ways on Sandpits Lane in Sherston. This is a constant problem as the lane is a cut through to avoid the village and is used by cars trucks and agricultural vehicles as well as many pedestrians. The current speed limit is 30 mph which I believe is too high as poses a risk to children pets or cars exiting driveways and people walking along the lane.</p> <p>Traffic speeding through Sherston especially in the morning and especially in Easton Town and approaching Brook Hill. https://www.google.co.uk/maps/Brook Hill, Sherston</p> <p>12/06/17 Metro-counts to be undertaken on Easton Town, Brook Hill and Church Street with view to possible formation of CSW.</p> <p>12/06/17 Metro-counts to be undertaken on both Sandpits lane and Green Lane.</p> <p>12/09/17. Metro-counts programmed for September / October 17. Report results back to future meeting. Awaiting outcome of Neighbourhood Plan process before further action is considered. 5/12/17 Issues on hold pending outcome of neighbourhood plan. No further action at this stage.</p> <p>MR update 19/03/18 Issues on hold pending outcome of neighbourhood plan. No further action at this stage.</p>	<p>04/12/18. Issue remains on-hold pending outcome of neighbourhood plan.</p>	2.	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	<p>5980 6066 Ingram Street, Malmesbury</p>	<p>Request for One way operation on Ingram Street https://www.google.co.uk/maps/Ingram St</p> <p>27/03/18 Residents attended meeting and expressed concerns re. Increase in traffic speed & inconvenience to residents. Change traffic movement at car park to remove benefit for traffic using Ingram Street. Legal order required, cost in excess of £3k plus signage illumination. TC: Review at next meeting.</p> <p>12/06/18 Changes to exit / egress on Market Lane (No entry) to be included with future work to extend 20mph zone Gloucester Road/Bristol Street to reduce legal costs.</p> <p>11/09/18- On hold. No further action at this stage. Members agreed to make the two way access 'exit only' No entry requires statutory advert. To be progressed with issue 3699</p>	<p>04/12/18 - On hold - To be progressed with issue 3699</p>	<p>2.</p>	
e)	<p>6044 Brokenborough (St Johns Church)</p>	<p>Pavement Repair Brokenborough. Revision to steps linking road to church gate at St Johns Church, Brokenborough. Revise the kerb to provide a slope for wheelchairs renew path surface which is slippery. https://www.google.co.uk/maps/Brokenborough</p> <p>MP to visit site to inspect. Possible to be included with Pavements funding exercise. Footway at Burnham Road need improvement and are also to be considered.</p> <p>12/06/18- On hold Significant work required, not possible to meet current DDA regulations. JT to check all access to Church and report back to CATG</p> <p>11/09/18 Cllr Thomson to report findings to members Report at December 18 meeting</p>	<p>04/12/18 Cllr Thomson to report findings to members.</p> <p>No progress to report to date</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	<p>6177 6184 A429 Corston</p>	<p>Dangerous bend Corston. 2 recent collisions. Request for more signs more chevrons, flashing signs. SID https://www.google.co.uk/maps/Corston</p> <p>27/03/18 Currently in place full gateway, SLOW x 2 with transverse bars, warning sign with 'Reduce speed now' yellow backed chevron sign on bridge. Permanent interactive signage £5k, plus power, SID temporary. Recommend further shallow mount chevrons on the bridge. RB to take to PC.</p> <p>12/06/18. The cost estimate is £1,850.00 Investigate possibility of including improvement works as part of pedestrian crossing installation. MR and JT to investigate terms of Section 106 agreement.</p> <p>Slit trenches needed to investigate location of services. Crossing work likely to happen at the end of the calendar year.</p> <p>06/09/18 Extent of works to be agreed with PC. Funded by S106 monies. Agreement given by Hills Homes for re-direction of monies. No cost to CATG</p>	<p>04/12/18 Order for additional chevrons raised. Signage to be installed asap. Puffin crossing works commencing 27th November for 4 weeks. Crossing switch on in new year.</p> <p>Signage – new warning sign to be erected in advance of new crossing</p>	2.	
g)	<p>6314 Lea village</p>	<p>Speeding in Lea outside of school. Request to catch regular speeder and set up CSW.</p> <p>12/06/18 Speed data required. 20 zone may be considered as part of updated school travel plan. Issue to be referred back to Parish Council to establish initial support.</p> <p>06/09/18 Awaiting results of SDR's (2 sites) Group noted there is a current planning application for a new school in the village.</p>	<p>04/12/18 SDR data Site 1 - Outside Barclay House 85th percentile 36mph Average 30mph</p> <p>Site 2 Outside 'The Croft' 85th percentile 34mph Average 29mph</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			Wait for school planning application confirmation		
h)	6344 B4041 Brokenborough	<p>Verge besides our garden 1/ 2 Gilboa Cottages on the bend is being eroded by vehicles including HGV and agricultural the road surface has also subsided we are very worried as we have had another vehicle crash through our hedgerow and fence. We have had 3 cars in our garden since we moved here in 2001. I'm a homeowner you the authority have the power and tools to control speeding traffic, educating road users.</p> <p>https://www.google.co.uk/maps/</p> <p>12/06/18 Possible signing and road marking improvements. Design / costs to be prepared and presented to next meeting for discussion.</p> <p>11/09/18 Site visit to be undertaken. MR to report to December 2018 meeting</p>	<p>04/12/18</p> <p>Option for signing improvements to bend limited. Option to renew bend warning sign with 'reduce speed now' supplementary plate. Cost £500. Agreed. PC contribution to be confirmed.</p> <p>Carriageway repairs not yet completed. MR to speak to Matt Perrott.</p>	1.	
i)	6520 West Street, Great Somerford	<p>Lack of a footpath on the north side of West Street Great Somerford between the Manor Stables and the entrance to Manor Park housing estate.</p> <p>https://www.google.co.uk/maps/</p> <p>11/09/18 Footway length approx. 125m which would require piping of existing highway ditch. Permissive path on private land may be possible. TS to discuss options with land owner. 26/11/18 On hold pending discussion between Cllr Sturgis and landowner</p>	<p>04/12/18.</p> <p>Landowner concerned that livestock will be at risk and not in agreement. Ditch is acting as an attenuation facility and has no outfall. On hold</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Issues submitted since previous meeting			
j)	6679 Sherston to Norton Road	We would like a road narrows accompanied horses 30 miles hour sign or warning of some sort to slow people down or a reduced speed limit sign. Anything to please slow cars down. https://www.google.co.uk/maps/	04/12/18 Rural location. Does not meet criteria for reduced speed limit. 'Accompanied horses' signage considered unnecessary. Inform requester and remove from tracker	
k)	6771 High Street Malmesbury	Request for tactile paving to be installed at zebra crossing between Barclays and Lloyds bank https://www.google.co.uk/maps/	04/12/18 Tactile paving considered uncomfortable/inconvenient for prams and mobility scooters. To be discussed by TC, Planning and Environment committee	
7.	Other items -			
	Nothing to report.			
8.	Agreement of Priority 1 schemes (max no. 5)			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	<p>1. Issue 4391 / 4660 20 zone / Traffic management measures in Oaksey</p> <p>2. Issue 4466 Milbourne / Milbourne Lane Footway</p> <p>3. 5532 Pinkney Signs / road markings</p> <p>4. Issue 3699 / 4260/ 4677/ 5602 Gloucester Road / Bristol Street / War Memorial -</p> <p>5. Issue 5438 Brinkworth Footway Phase 1.</p> <p>6. Issue 6344 B4041 Brokenborough Gilboa Cottages - Warning Sign / road markings</p> <p>Issues shown in GREY are <u>live</u> priority 1 schemes where design work has been agreed / orders have been issued but awaiting implementation.</p>
9.	Date of Next Meeting:
	12th March 2019 - Riverside Community Centre 6pm

Malmesbury Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **£3,211.48** (See APPENDIX 1 below)

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report

APPENDIX 1

MALMESBURY CATG		4th December 2018
FINANCIAL SUMMARY		
BUDGET 2018/19		
	£13,360.00	CATG ALLOCATION 2018/19
	£11,525.07	2017-18 underspend (inc. committed schemes)
Contributions		
	£270.30	Brokenborough PC for Twatley cottages*
	£407.56	Lea PC - Village signs TBC
	£400.00	Minety B4040 road markings.
	£500.26	Charlton PC for bend warning signs
	£240.00	Oaksey - Somerford Keynes bend.
	£588.00	St Paul Malmesbury Without - Bus hardstanding on A429
	£315.00	Malmesbury ST Pauls - Milbourne topo
	£6,374.50	Malmesbury ST Pauls - Milbourne Footway
	£1,204.33	Malmesbury TC Filands Roundels / Signs
	£1,675.00	Brinkworth PC for topo
	£840.00	Sherston PC for Pinkney work TBC
	£258.00	Oaksey SID posts
	£760.00	Minety SID posts
	£700.00	Malmesbury TC Triangle topo
	£125.00	Brokenborough PC - Gilboa Cottages TBC
Total Budget 2018-19	£39,543.02	
Scheme Commitments carried forward from 2017-18		
Oaksey 20mph / mini roundabout works	£1,686.00	contribution to substantive bid 2017/18
Malmesbury Wychurch Hill Footway	£5,000.00	contribution to substantive bid 2017/18
A429 Burton Hill - Bus hardstanding	£3,219.88	Actual (increase from 1962.50 due to TM costs)
Re-alignment of width restriction sign	£0.00	Works to be carried out by MR
New Schemes 2018-19		
Millbourne Footway	£12,749.00	50% contribution from PC
Millbourne Lane Trial Pits	£600.00	Actual
Filands - C/way Roundels / repeater signs	£2,408.66	50% contribution from PC
Brinkworth topo survey Site 2	£3,350.00	50% contribution from PC
Brinkworth Footway Phase 1	£0.00	CATG substantive bid £3000 in 2019/20 if successful
Malmesbury 20mph zone and Abbey Row / Gloucester rd Ir	£0.00	CATG substantive bid £3000 in 2019/20 if successful
B4040 Minety Additional road markings	£1,000.00	Estimate
B4040 Pinkney Signs / Road Markings	£2,800.00	Estimate
Oaksey SID posts	£258.00	Actual
Minety SID posts	£760.00	Actual
B4040 Charlton - Slow markings (AD HOC)	£150.00	Actual - Carry over from 2017-18
Lea village Slow and roundels (AD HOC)	£300.00	Actual - Carry over from 2017-18
Oaksey Moor farm bend 'SLOW' markings (AD HOC)	£150.00	Actual - Carry over from 2017-18
Topo survey Malmesbury The Triangle	£1,400.00	50% contribution from TC
B4041 Brokenborough Gilboa cottages Warning Sign	£500.00	PC contribution to be confirmed
Total commitment 2018-19	£36,331.54	
Remaining budget 2018-19	£3,211.48	